



Patient Financial Services News

What's Happening?



May 5th

Mother's Day
May 11th



Memorial Day
May 26th

New PFS Staff

Brandyn Cooper S/P Dept.
David Monroe Comm. Dept.
Linda Hobbie Bx Dept.

Quote of the month

It's not the hours you put in your work that counts, it's the work you put in the hours.



Sam Ewing

Catch A Shining Star

Karen Moss
Johanna Cundiff
Barbara Peterson
JoAnne Sherrod-Stewart

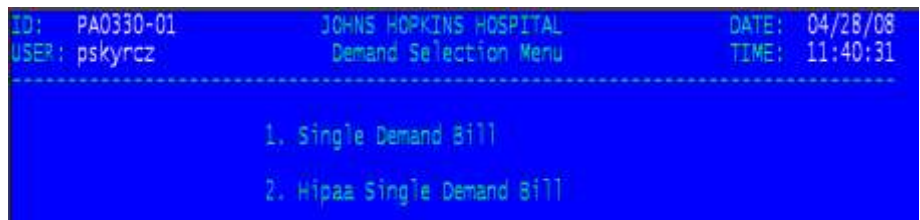
The nomination form is located at:
<http://www.hopkinsmedicine.org/service/recognition/nominationform.html>

Keane

Keane Users:

When using the Demand Bill (DB) function, please remember to use the Hipaa Single Demand Bill option when ordering a UB04, 1500 or Itemization.

In ARMS AFS, enter hot key DB on the Control Line of the Account Follow Up Overview screen. In Patient Account Mgmt. enter the Item Number for Single Demand Bill on the Control Line. Once on the Demand Selection Menu screen, select Item Number 2 Hipaa Single Demand Bill.



Please contact the PFS Training Department if you have any questions.

Meditech Work Queues

Working queues daily is part of our good collection techniques. Building the reminder queue daily allows you to personalize the way your work is sorted. You must first select a Major Sort beginning with the letter "Q" as this indicates "Work Queue". Second and Third sorts are optional but helpful. Browse the sort selection using F9. Experimenting with the sorts provides various ways of viewing the accounts you are required to work.

For example, allow the Major Sort to be "Q INS BALD" which means "sort the queue by the balance (highest to lowest) due on the account". Allow the Second Sort to be "Bill Type" which means "final, interim or late (inpatient & outpatient)". Finally, allow the Third Sort to be "Name" which means "patient name".

Remember if the sorts are not working in a productive way, change them.

Replace with ? Take the time to change the sorts every time you "Build a Reminder Queue". It will increase your opportunities to touch all your accounts.

[Meditech Client Server](#)

[Meditech Magic](#)

22. Queue Reminders

Queue

Build A Reminder Queue

User: ECAPECC1

Previous File: 32719

Created on: 05/06/08

Thru Date: 05/06/08

Major Sort: SER DATE

Second Sort:

Third Sort: NAME

Resolved:

Open: 12

Comments: 0

Thru Reminder Date: 05/06/08

Include Comments:

Major Sort: Q INS BALD

Second Sort:

Third Sort: NAME

Build A Reminder Queue

User: CAPELL

Most Recent Queue File #

Created On: # Resolved

Thru Date: # Open

Major Sort:

Second Sort:

Third Sort:

Thru Reminder Date:

Major Sort:

Second Sort:

Third Sort:

New Queue File: # Entries

Birthdays

Sally Collins	5/1
Tyrice Goodwin	5/2
Laura Moraniec	5/5
Tammy Gantt	5/5
Yvette Astwood	5/07
Tabatha Harris	5/12
Denise Gladden	5/15
Toni Jackson	5/19
Coraetta Berry	5/21
Demetria Davis	5/21
Sherawn Ruffin	5/22
Lashawn Hall	5/23
Crystal Diggs	5/23
Douglass, Cecilia	5/29
Robin Clark	5/31

Mothers Day Word Search

S M H S T N A L P G R X J W K
R F O S E S S I K A S G L T M
N D S P Z V W Y C V T R S U E
H U W E S F S S K O O C W J K
L S F L P E V Z V O B Y E D L
G T M D V I T E N D S Y E D O
K S A I Q U W S Q N O F P N V
C O R N W Q H U G S S C S S E
S D E S N S Q N T E L C I E S
E F G G B A Q P H E A T L H R
R J Q N W H R C A R S V V S A
V F B I N A A N E L L K D A W
E L J S Y E S S P Z K V R W W
S C X S T G Q H B C A Q Q O I
H N I Y F U G A R D E N S W W

COOKS	CLEANS
MOPS	WORKS
DRIVES	SWEEPS
DUSTS	HUGS
PRAYS	TENDS
KISSES	WASHES
GARDENS	LOVES
CARES	PLANTS
WIPES	SINGS
TEACHES	SERVES

PFS Website Information

The web address is:

<http://finance.jhmi.edu/FinancePFS/pfsMain.html>, you can find the following information.

- ~ Mission
- ~ Training and Development
- ~ Policies and Procedures
- ~ Department Phone Listing
- ~ Newsletters
- ~ Link to other JHHS sites

Got News?

If you would like to contribute news or information send it to Pat Degenkold @ pstokes@jhmi.edu. The deadline is the 20th of the month proceeding the publication month. Submissions may be edited due to space limitations.

Staff News

BlueCross Team Shining Star for March 2008

Barbara Peterson

Barb not only xerox's any and everything we need, but she does all the GHMSI vouchers, verifies eligibility, helps with the JHH outpatient billing, distributes the mail, works the crossover reports and when ever someone is out she will pitch in to do the mail or whatever is needed. Now she is doing the BMC vouchers until we receive a new employee. And she takes the abuse from the staff when she puts mail in their in box. I want to congratulate Barbara for being the shining star for March!!!!

Yankee Rebels Alumni Drum & Bugle Corps 2008 Repertoire



The Yankee Rebels (of which Charlie Myers is a member, he is the last performer on the right) celebrated their Platinum Alumni Anniversary on April 5th at Parkville High School. They brought the sights and sounds of the south to many fans, with such tunes as Shenandoah,

Up A Lazy River, South and many many more. This was their 20th year as a performing Alumni drum and bugle and their 62nd straight year as a musical, fraternal and patriotic organization.



I and my family appreciate the thoughts and prayers for our family during this difficult time. It goes without saying that when you are around so many people day in and day out that you develop relationships and co-workers included, make your day. My Mom and Aunt and I are eternally grateful for all of you!

Amy Bednar,



Coraetta Berry has accepted a position as a Patient Coordinator at the Johns Hopkins Campus. Congratulations to Coraetta on her new position which is a promotion.

Ellen Capecci has accepted the position of Operations Analyst in the Training Department. Congratulations to Ellen.

Guest Columnist

What if the world was the same?

If the world was the same, who would we be? What culture would we be? If the world was the same there would be no learning of different cultures, experiences, and most of all, love and peace. Everyday we meet people from all different cultures, different life experiences and we take that knowledge to learn and enjoy meeting new people in the process and often gain new friends. So think about it, if we were all the same what fun would it be? Take pre-school kids for example, they are surrounded by all different people at school or daycare and they don't worry about what race, religion, or sex, they just see the person for who they are. When we come across someone who is different we should not judge a person by others we see on TV, but judge them on their individuality. When I see the negativity on TV I go and think about the children at school if they can do it, so can we. "Only Equals can be friends."

Maya Angelou