



# Patient Financial Services News

## What's Happening?

happy  
hanukkah

**Hanukkah  
Begins  
12/15/06**



**Christmas Breakfast**

*Will be held in the lunch room on 12/21/06 at 8:30*



**1st Day of Winter  
12/22/06**



**MERRY CHRISTMAS**

*December 25th*

## New PFS Staff

James Stoops – BX Dept.

## Quote of the month

Look at a day when you are supremely satisfied at the end. It's not a day when you lounge around doing nothing; it's when you've had everything to do, and you've done it.

Margaret Thatcher



## Catch A Shining Star

Lorraine Gorham  
Erica Williams  
Margo Garner  
Peggy Warner  
Marcus Allen  
Vivian Green  
Helen Myers  
Wayne Gair

## Two Time Nominee

Nicole Owens

The nomination form is located at:

<http://www.hopkinsmedicine.org/service/recognition/nominationform.html>

## News to Know: WebX 5.3

If you are having any problems working with the new version of WEBX, see Karen Lombardi, Pam Burns or Paula Skyrzczuc in the training department.

If you are experiencing any problems with the search options and receive a message indicating you may need 'IrcResultSet.cab' from 'EMC Corporation', contact the HELP desk for resolution.

## Finding Clinical Documents in WebX

More and more JHH and BMC Clinics are being given the capability to scan their documents into WEBX. To find documents for a specific clinic go into the JHHPTNT application. Within the search criteria, put the clinic number in the Location/Clinic field. Narrow down your search further by account or M/R number, service date or another patient identifying data element to avoid exceeding 100 matches.

For a listing of the most recent clinics that are scanning documents, go to <S:\WEBX\JHH Clinics Scanning up-date 10-03-06.xls>

## Remittance Advice(s)

- If you are looking for BULK remittance advice for HCGH, search the MTPAYMT application.
- If you are looking for BULK remittance advice for JHH, search the PFSRPT application.
- BULK remittance for BMC can be found in both MTPAYMT and PFSRPT applications depending on the payer.
- If you are looking for an 835 remit advice, search the PFSREMT1 application by Account Number or UCRN. At present, you can find 835 remittance advices for the following payers:

Blue Cross Maryland, Aetna VIS, JHHC VIS, MSC VIS, MAPS VIS except HCGH, Blue Cross NASCO, Medicare and Medicaid



All staff should complete their HopkinsOne training completed before the due date listed in their training course located at <https://portal.johnshopkins.edu/kmx>. HopkinsOne has scheduled Brown Bag Lunch sessions for December and January from 12-1, to help reinforce some of the important concepts and to allow users to ask questions about what they've learned. As of 11/27 PFS had only completed 48% of assigned training classes. So if you need to take classes, please do so now so that you have access on 01/01/07. The specific dates and locations for these sessions are listed below:

December 1, 13 and 20 in Phipps 360  
December 6 in Phipps 240  
January 3, 9, 17, and 24 in Phipps 240  
January 31 in Meyer 1-191

## Holiday On-line Safety Tips

- \* Shop with companies you know
- \* Keep your password private

- \* Use a secure browser, it should comply with all industry security standards
- \* Pay by credit card, your transactions will be protected by the Fair Credit Billing Act
- \* Keep your personal information private, do not give out your social security number.
- \* Save all transaction information, such as emails and receipts.

The National Crime Prevention Council.



### Birthdays

Tracy Hill	12/1
Cynthia McCauley	12/4
Debbie West	12/4
Acquienne Davidson	12/10
Dorian Wise	12/11
Dianne Grafton	12/14
Susan Knight	12/14
Melody Blackmon	12/15
Wilma Dobbins	12/18
Roxanne Julius	12/22
Kathy Cole	12/23
Vivian Green	12/26
Dennis Pena	12/29

### FS Website Information

The web address is:  
<http://finance.jhmi.edu/FinancePFS/pfsMain.html>, you can find the following information.  
 ~ Mission  
 ~ Training and Development  
 ~ Policies and Procedures  
 ~ Department Phone Listing  
 ~ Newsletters  
 ~ Link to other JHHS sites

### Got News?

If you would like to contribute news or information send it to Pat Degenkold @ [pstokes@jhmi.edu](mailto:pstokes@jhmi.edu). The deadline is the 20<sup>th</sup> of the month preceding the publication month. Submissions may be edited due to space limitations.

### Happy Holidays

F R I E N D S F A P  
 S A R E E H C V O B  
 L F M E S E C H J H  
 E K S I N L S C N A  
 I Y B D L G L X N V  
 G K N G I Y U E G W  
 H F X F A L I X B O  
 K I T O Q C S M Y N  
 A S K R W J D T F S  
 Z M H Y C S E T M G

Find the hidden words

### Medicare 2007 Deductibles

#### Medicare Part A for 2007

For Calendar Year (CY) 2007, the following rates are applicable for Medicare Part A Deductible, Coinsurance, and Premium amounts:

<b>Deductible</b>	\$992.00 per benefit period
<b>Coinsurance</b>	\$248.00 a day for days 61-90 in each period \$496.00 a day for days 91-150 for each LRD used
	\$124.00 a day in a SNF for days 21-100 in each benefit period
<b>Premium</b>	\$410.00 per month for those who must pay a premium \$451.00 per month for those who must pay both a premium and a 10 % increase \$226.00 per month for those who have 30-39 quarters of coverage \$248.60 per month for those who have 30-39 quarters of coverage and must pay a 10 % increase

#### Medicare Part B for 2007

For CY 2007, the following rates are applicable for Medicare Part B Deductible and Coinsurance :

<b>Deductible</b>	\$131.00 per year
<b>Coinsurance</b>	20 percent

### HR Corner

#### 2007 Holiday Schedule for JHHSC/JHH Employees

Holiday	Date Observed	Day of the Week
New Year's Day	January 1, 2007	Monday
Martin L. King, Jr. Day	January 15, 2007	Monday
Memorial Day (observed)	May 28, 2007	Monday
Independence Day	July 4, 2007	Wednesday
Labor Day	September 3, 2007	Monday
Thanksgiving Day	November 22, 2007	Thursday
Christmas	December 25, 2007	Tuesday
New Year's Day	January 1, 2008	Tuesday

#### Service Excellence Standards of Behavior

Beginning this month, PFS will be having a Standards of Behavior in-service for all regular PFS staff. The in-services will run through January and all management and staff are required to attend. See the calendar for *Service Standards in-service*, all staff will receive a guide on the expectations related to service and be required to sign an acknowledgement of receipt of the guide.

### CPAT

The following employees passed the CPAT exam in November: Wayne Gair, Vanessa Leineweber, Karen McGhee, Brenda Faulkner, Joyce Redd, Janice Lyons, Joyce Raborg and Warren Barnes.

The next exam will be held in February. Look for study sessions to begin in January.

### Training Update

Any staff requiring a refresher classes for Keane, Meditech, Health Insurance 101 or Insurance Terminology classes will be held in December. See the Training calendar for the dates/times.