

## View a Hyperfind Query

- Your Hyperfind Queries are available in all KRONOS screens within the **Show** box.
  - Reconcile Timecard
  - Pay Period Close
  - Schedule Planner
  - Etc.
- Click in the **Show** box, click the **down arrow**, and **highlight** your Hyperfind Query.
- The screen should display all employees matching the Hyperfind Query's criteria.

