 <p>JOHNS HOPKINS MEDICINE</p> <p>JOHNS HOPKINS HEALTH SYSTEM</p>	The Johns Hopkins Health System Policy & Procedure	<i>Policy Number</i>	FIN086	
		<i>Effective Date</i>	01-01-08	
	<i>Subject</i>	BOARD OF TRUSTEES APPROVAL PROCESS FOR BUDGET CHANGES	<i>Page</i>	1 of 3
			<i>Supersedes</i>	10-01-06

POLICY

This policy applies to The Johns Hopkins Health System Corp. (JHHS) and the following affiliated entities: The Johns Hopkins Hospital (JHH), Johns Hopkins Bayview Medical Center (JHBMC), Howard County General Hospital (HCGH), Johns Hopkins Community Physicians (JHCP), Johns Hopkins Medical Services Corporation (JHMSC), Johns Hopkins Medicine International (JHMI), Ophthalmology Associates (OA), Johns Hopkins Employer Health Programs (EHP), Johns Hopkins Medical Management Corporation (JHMMC), Priority Partners (PP), Johns Hopkins Pharmaquip, Inc. (JHPQ), Johns Hopkins Home Health Services, Inc. (JHHHS), Johns Hopkins Pediatrics Home, Inc. (JHPAHI), Johns Hopkins HealthCare (JHHC), Johns Hopkins Home Care Group (JHHCG), Suburban Health Center (SHC), Broadway Acquisition and Development, and HCGH OB/GYN Associates Series, LLC (HCGH OBGYN)

Purpose

The purpose of this policy is to provide for sufficient review and approval of significant changes to the Annual Operating Plan by the JHHS Board of Trustees.


The policy is effective if an increase or decrease to budgeted operating revenue or budgeted operating expense is affected by a one percent (1%) change on an annualized basis. Thus, any new initiatives, either internal or external in nature must be presented to the JHHS Board of Trustees if the 1% threshold is attained. Furthermore, any new initiative that is funded by loan or debt obligation must automatically be approved by the Johns Hopkins Medicine Board of Trustees (exclusive of capital leases) .


The following review and approval of significant changes to the approved Board of Trustees Annual Operating Plan must be followed:

1. Initial review and approval will be completed by Senior Management at each affiliate.
2. The President and Chief Executive Officer, and the Executive Vice President/Chief Operating Officer, JHHS will approve, and recommend submission to the JHHS Board of Trustees.
3. The Board of Trustees of each separate affiliate will review and approve the changes to the Annual Operating Plan.
4. The JHHS and JHM Board of Trustees will complete final review and approval.

RESPONSIBILITIES

Affiliate Senior Management	Complete initial review and approval of changes to the approved Annual Operating Plan.
President/CEO and EVP/COO, JHHS	Approve and recommend submission of changes to the JHHS Board of Trustees.
Affiliate Boards of Trustees	Review and approve changes to Annual Operating Plan.
JHHS and JHM Board of Trustees	Complete final review and approval of changes to annual operating plan.

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SPONSOR

Vice President of Finance/Chief Financial Officer (CFO) and Treasurer, JHHS.

REVIEW CYCLE

Three (3) years

APPROVAL

 President, JHHS

 Date